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20-3352

~~CONFIDENTIAL~~

10 AUG 1964

MEMORANDUM FOR: Director of Personnel

SUBJECT : Publications Relative to Career Management

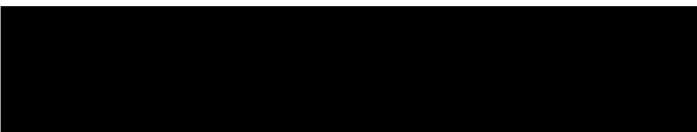
REFERENCE : Your Memorandum, dated 22 July 1964, on this subject

1. In response to your request to the Deputy Director for Support for publications relating to Career Management, I am forwarding to you a copy of my current order prescribing the purpose, organization and responsibilities for administering the Career Service Program in my Office. I am also enclosing copies of two earlier orders as background information. Further, you will be interested to know I have a group of my senior officers studying competitive evaluation procedures toward the promulgation of new guide lines on this aspect of Career Management.

2. A copy of an order I sent to my overseas Area Chiefs is included as an illustration of the type of issuance I publish on the subject of employee behavior.

3. Should you desire, I will be pleased to discuss the subject further with you or your staff, or you may contact my Executive Officer for additional information.

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Director of Communications

Enclosures:

- 1) KUCLUB Order 15-64
- 2) Office of Communications Order 7-59
- 3) KUCLUB Order 3-60
- 4) KUCLUB Order 5-64

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